

ANNEXURE - I

GENERAL INFORMATION AND INSTRUCTIONS

1. The following programmes are offered in various Department for admission to PTPG Programmes under Supernumerary Seats for Industry sponsored/ nominated personnel

Department	Specialization	Supernumerary Seats for Industry sponsored/ nominated personnel
M.E.- Civil Engineering (CE)	(a) Structural Engineering (b) Transportation Engineering	05 05
M.E. -Electronics & Communication Engg. (ECE)	(a) Digital Systems Engineering (b) Systems & Signal Processing (c) Microwave & Radar Engineering	05 05 05
M.E. -Electrical Engineering (EE)	(a) Industrial Drives & Control (b) Power Systems	05 05
M.E. -Mechanical Engineering (ME)	(a) Production Engineering (b) Automation & Robotics (c) Turbomachinery	05 05 05
M.Tech-Computer Science and Engg. (CSE)	(a) Computer Science & Engineering	05

2. ELIGIBILITY REQUIREMENTS:

For M.E./M.Tech (Part-Time) programmes – 6 Semester (3 years) in CE, CSE, ECE, EE and ME

2.1 Educational Qualification:

- a) B.E/B.Tech of any Recognized University in the concerned discipline, or its equivalent.
- b) AMIE/AMIETE or similar qualifications recognized as equivalent to B.E/B.Tech.
- c) Minimum % of Marks in Qualifying Exams - 55% for OC/BC/OBC and 50% for SC/ST.

2.2 Experience: Minimum of 3 years post qualification experience as permanent employee as on 30th June 2016 in Central / State Government/ Public sector undertakings, Limited companies, Semi Government / Quasi Government, R&D organization, Government Institution.

2.3 The Place of employment shall be within GHMC limits of Hyderabad.

3. **All applicants are required to download the Application Form and Letter of Sponsorship/Nomination (Proforma“A”) from the website www.osmania.ac.in or www.uceou.edu and take a print out on A4 size sheet using a good quality printer.**
4. All entries in the Application form should be filled in by the candidate in English. Incomplete applications will be rejected.
5. **The filled in Application Form must be accompanied by a letter of Sponsorship/Nomination in the format given (Proforma “A”) besides other certificate stated at Sl.No. 9**
6. Separate application should be submitted for each Department in which admission is sought.
7. **Each application must be accompanied by Registration fee in the form of a D.D for Rs.1000/- drawn in favour of “Director, CEEP-Admissions, O.U.” payable at Hyderabad.**
8. a) **The application form duly filled in, should reach the Director, CEEP, University College of Engineering, Osmania University, Hyderabad - 500 007 (T.S) in person or by post, on or before 19th September 2016 (Monday) by 4.00 p.m.**

- b) **Place of submission in person: Principal's Office, University College of Engineering, Osmania University, Hyderabad-7.**
 - c) **No Application will be entertained thereafter either by post or in person.**
 - d) **The filled in Application Form dispatched through post is to be super scribed "Application for Part Time P.G. Admission (Industry Sponsored/Nominated Quota) 2016-2017"**
9. **Lists of documents to be attached with application form: (Only attested true copies)**
- i) Degree/Provisional Certificate B.E./B.Tech/AMIE/AMIETE.
 - ii) Transfer Certificate
 - iii) Memorandum of Marks of the relevant qualifying Examination.
 - iv) Date of Birth Certificate (S.S.C. or its equivalent)
 - v) Migration Certificate. (If applicable)
 - vi) Valid Community Certificate
10. THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THE ADMISSION OF THE CANDIDATE AT ANY STAGE IF AND WHEN IT IS DETECTED THAT THE ADMISSION IS AGAINST RULES OR IF IT IS SUBSEQUENTLY FOUND THAT ANY OF THE STATEMENTS MADE IN THE APPLICATION ARE INCORRECT OR FALSE.
11. AN ADMISSION COMMITTEE DULY CONSTITUTED BY THE UNIVERSITY SHALL SCRUTINIZE ALL THE APPLICATIONS AND MAKE ADMISSIONS AS PER RULES IN FORCE AT THE TIME OF ADMISSION. THE DECISION OF THE ADMISSIONS COMMITTEE IS FINAL AND BINDING IN ALL MATTERS RELATED TO THE ADMISSIONS.
12. **List of Eligible Candidates for counseling will be displayed on 22nd September 2016 (Thursday)**

13. Counselling for admission to PTPG Programmes in Engineering (Supernumerary seats) will be held on 26th September (Monday) 2016 from 2.00pm onwards at Main Building, University College of Engineering, Osmania University.

14. a) Provisional admission will be made only from among those who are eligible and present on scheduled date and time as per the details given above.

Candidates have to present themselves on scheduled dates and time with all the original certificates and the prescribed fee in cash, to be considered for admission to various Programmes.

Venue of Admission: Main Building, University College of Engineering, Osmania University, Hyderabad.

Individual communication in this regard will not be sent.

b) Provisional Admission and payment of fees by selected candidates will be on the scheduled date & time of counseling only. Prescribed fee should be paid in cash immediately. Non-payment of fees at the time of admission automatically results in cancellation of the offer of admission.

c) All Provisionally admitted candidates are required to register for the subjects in the respective Departments, as per the schedule to be notified on the day of counseling/ or later. Commencement of the class work will also be notified on the day of counseling/ or later.

d) The candidates are particularly advised to be present at the venue of admission on the scheduled day and time for admission and remain till admission process is completed. If any candidate fails to respond to the call for admission formalities, he/she forfeits claim for admission to the course.

15. Part-Time programmes are self-supporting programmes.

16. M.E./M.Tech (Part-Time courses) – 6-semester programme is offered only in the evening during 6.10 PM to 9.30 PM.